

PRIVACY NOTICE

Registrar

Finnish University Network for Asian Studies

Centre for East Asian Studies, University of Turku

Contact persons in charge of the register

Outi Luova, outi.luova@utu.fi

Silja Keva silja.keva@utu.fi

Name of the Register

Enrolment for the “East Asia Now – CEAS 20th anniversary seminar and the 2026 Asian Studies Days

Purpose of processing data:

- Administration of the registration event “East Asia Now – CEAS 20th anniversary seminar and the 2026 Asian Studies Days, held in Turku 29.10.2026

Legal basis for processing data

Basic task of universities.

Processed personal data categories

Given Name

Family Name

Position / Title

Department

Organisation

E-mail

Dietary restrictions

Source of data: Data given by the participants themselves via the virtual form

Retention period: Personal data will be stored for as long as is necessary to enable the participant’s enrolment. After the required actions have been completed, all related electronic and paper documents featuring the collected personal data will be deleted apart from photos and photo-related information

Possible receivers: Participants' names can be shown to others in necessary matters. The data will not be given outside of those organising the programme.

Possible transfers of data to third countries: No

Publicity or confidentiality: The data is protected technically and the register is handled carefully. Only the persons involved in organising the above identified event have a right to access the register. Persons maintaining the register have a confidentiality obligation.

Right to access, rectify, erase, restrict and object. Right to lodge a complaint with the supervisory authority

Every person on the register has the right to check their data stored in the register and request correction of any incorrect information or supplementation of incomplete information. If a person wants to check the information stored on them or request a correction of the information, the request should be sent in writing to the registrar. If necessary, the registrar may ask the participant to prove their identity. The registrar responds to the participant within the time provided for in the EU General Data Protection Regulation, as a rule, within a month. The participant has the right to file a complaint about the processing of personal data to the supervisory authority.

Data Protection Officer of the University of Turku: dpo@utu.fi

Principles for the protection of personal data

The personal information is dealt with confidentially and it is used only for the handling of registration. The information might be viewed by those employees of the University of Turku who are organising the event and need this information to carry out their work tasks. The information is also used for statistical reporting purposes.